

**2020 - 2021**  
**Butler R-V School District**  
**Procedures & Information**  
**for Re-Entry**



**Updated 8/12/2020**  
**Board Approved 8/12/2020**

## **Overview**

The following guidelines will be in place for in-person school starting August 25, 2020 in the Butler R-V School District. The district has considered information from local, state, and national organizations such as the Bates County Health Department (BCHD), the Missouri Department of Elementary and Secondary Education DESE), the Missouri Department of Health and Senior Services (DHSS), the Center for Disease Control (CDC), and the American Academy of Pediatrics (AAP). These guidelines may be updated or changed as new information becomes available, and as the school year progresses with the main priority being the health and wellness of students, staff, and patrons.

## **Guiding Principle**

The guiding principle for the opening of school in-person on August 25, 2020, will be the priority of health and wellness for our students, staff, and patrons, which will be accomplished through risk-reduction. We realize that any human interaction during a pandemic situation carries with it some degrees of risk of transmission. While we cannot completely eliminate the risk associated with a pandemic, we can reduce the risk with various risk reduction strategies in place.

## **Key Objectives**

The primary goal of the Butler R-V School District is to provide an in-person learning experience for all students in the district, with reasonable risk reduction strategies in place. We will also offer a virtual education option through our current provider, Launch, for those students/parents who desire an alternative.

## **August 25 Re-Entry Information**

Visitors will not be allowed in the buildings at this time. Large groups and assemblies will not be permitted. Social distancing will be encouraged at the 3-6 feet separation (as recommended by AAP).

### **Arrival**

- Students report directly to classrooms upon arrival
- Staff will monitor and encourage students to socially distance themselves from one another and not congregate
- Students will use hand sanitizer or wash hands upon arrival
- Screening of staff and students for symptoms

### **Dismissal**

- Students will exit campus without congregating in the hallways and common areas
- Parents/guardians should use the car line for pick up

### **Breakfast and Lunch**

- No Self Serve Items
- Lunch seating by cohorts/classrooms
- Additional lunch shifts to reduce number of students in the cafeteria
- Utensils provided by staff, not picked up; disposable when necessary
- Lunch cards for scanning rather than students entering codes
- Stagger dumping trays and space out lines for recess
- Microwaves will not be available for student use

### **Early Childhood Building Specifics**

- Maintain Social Distancing when dropping off and picking up students
- Students will have individual supply boxes
- Hand washing and sanitizing will be implemented upon entering and leaving the classroom
- Frequent sanitizing of surfaces will occur
- No cadets from the high school
- Visitors will be limited
- Classes will have individual playground times

### **Elementary Building Specifics**

- Students will have personal supply boxes; community sharing of supplies will be eliminated
- Desks will be used instead of tables to promote social distancing
- Students will remain in classrooms for RTI time
- No assemblies or den meetings will take place during the school day
- Restroom breaks will be scheduled to avoid crowding in the hallways
- The playground will be divided to avoid contact between grade levels; hand sanitizer will be used before recess and hand washing will be done after recess
- Upper grade lockers will be spaced out more
- Classroom common areas will be rearranged and items removed that are not easily disinfected
- Seating charts for all classes for contact tracing purposes
- Classroom belongings will be stored in tubs or cubbies and/or spaced out
- Frequently touched surfaces will be disinfected often throughout the day (door handles, light switches, stair railings, etc.)
- Students should use hand sanitizer or wash hands when entering and exiting the classroom
- Water fountains will be closed except refill stations; students will bring their own water bottle
- No community use of the facilities will be permitted
- No field trips
- No cadet teachers from the high school
- Face coverings for staff and students are recommended

### **High School Building Specifics**

- Encourage students to move through the hallways during passing time; no congregating
- Restroom use should be monitored to reduce number of students at one time; encourage hand washing frequently
- Students should use hand sanitizer or wash hands when entering and exiting the classroom
- Water fountains will be closed except refill stations; students will bring their own water bottle.
- Some assemblies can be held with use of auditorium, gym, or outdoors with recommended spacing of students and staff
- Traditional seating will be encouraged to promote social distancing
- Seating charts for all classes for contact tracing purposes
- Students' personal items will not be stored in classrooms
- Field trips will be restricted to local establishments as long as current guidelines can be closely followed with admin approval
- No community use of facilities will be permitted
- NRTC (vo-tech) students will be attending in-person classes at this time
- Food and parties are discouraged in classrooms

- Student supplies should not be shared at any time
- Outdoor space can be utilized for classes, when appropriate and available
- Face coverings for staff and students are recommended
- For activities and athletic events and contests Butler High School will follow MSHSAA guidelines

### **Special Needs Students**

- Decisions will be made on a case-by-case basis for students with special needs (it may not be feasible to meet the individual needs of students outlined in this document)
- Defer to Ms. Stacey Lawson, Director of Special Services

### **Specials/Elective Classes**

- Specials/elective classes will limit the use of shared equipment (including technology devices) as much as possible
- Specials/elective classes will sanitize between uses
- Face coverings encouraged/required for lab classes at the high school level (FACS cooking, other lab based classes)

### **Student and Staff Illness**

- Students and staff who are ill or experiencing COVID-related symptoms should not report to school and should notify the school AND contact their local health provider for additional instructions
- If students or staff become ill once they arrive at school, they will be isolated from others and sent home as soon as possible. Parents should plan to pick up students quickly (preferably within one hour) to avoid prolonged exposure.
- Symptoms of COVID-19 may include: cough, shortness of breath or difficulty breathing, fever, chills, repeated shaking with chills, muscle pain, headache, sore throat, new loss of taste or smell, runny nose or congestion, or other flu-like symptoms, such as nausea, vomiting, or diarrhea

### **Custodial**

- Use of approved disinfectant will be utilized for disinfection of frequently touched surfaces throughout the day
- At least one custodian will be on site during the day while students and staff are present; evening custodians will complete cleaning procedures in all rooms on a daily basis and will sanitize high traffic areas

### **Transportation**

- Students are encouraged to sit with family members on the busses
- Seating charts encouraged with appropriate spacing between students
- Sanitation after routes
- Busses will be loaded from back to front
- Parents are encouraged to transport students
- Bus drivers are required to wear masks
- Face coverings for passengers are recommended

## **Closures**

- The district will continually monitor COVID-19 cases and work with the BCHD when reviewing the level of localized spread
- IF it is determined by the Butler R-V School District and the BCHD that a specific site or classroom needs to be closed for a specified period of time, students and families will be informed of the closure and students will have access to virtual learning for the time the site is closed

## **Crisis Response & Drills**

- Intruder, fire, tornado, and earthquake will occur with attention paid to social distancing

## **Staff Members Health & Safety Precautions**

- Prior to reporting to work daily, employees should self-assess their health and not report to work if they have a temperature more than 100 degrees, feel sick, or have symptoms of COVID-19.
- The district may provide facial coverings or employees may wear their own if they choose. Frequent hand washing and use of hand sanitizer is encouraged in lieu of wearing gloves.

## **Protocol for Students or Staff Who Test Positive**

- The BCHD will provide official notification to the district of any positive COVID-19 case, and provide guidance on the level of concern, potential for classroom or school closure, and length of closure. The BCHD will be responsible for and conduct contact tracing of individuals who may be at-risk of exposure to the virus, and will be in contact with those individuals regarding recommended next steps.

## **Virtual Education Guidelines & Information**

- District policies and MSHSAA guidelines will be followed for all student activities

## **RESOURCES**

Missouri School Reopening Guidance Frequently Asked Health-Related COVID-19 Questions

<https://dese.mo.gov/sites/default/files/COVID-MO-K12-Reopening-Guidance.pdf>

Updated: Missouri School Reopening Guidance Frequently Asked Health-Related COVID-19 Questions

<https://dese.mo.gov/sites/default/files/COVID-MO-K12-Reopening-Guidance.pdf>

Missouri State High School Activity Association Guidelines and Recommendations for Opening Sports/Activities

<https://www.mshsaa.org/resources/PDF/2020-2021%20MSHSAA%20Guidelines-Recommendations%20for%20Opening%20Sports%20and%20Activities.pdf>